

Minutes
Regular Meeting of Council Town of Cupar
Wednesday, 19 May 2021 at 7:00pm

Present:	Mayor:	Valerie Orb
	Councillors:	Cory Hart, Dennis Smotra, Chris Hill Georgina Kallichuk, Jordan German, Darcy Szigli
	Foreman:	Mike Pearce
	Administrator:	Silvia Virgilio

1. **CALL TO ORDER** A quorum present, Mayor Valerie Orb called the meeting to order at 7.01pm

2021-089

2. **ADOPT AGENDA**
Councillor German
Councillor Kallichuk

THAT the agenda be adopted as CIRCULATED.

CARRIED

3. **DELEGATIONS** - None

2021-090

4. **MINUTES**
Councillor Smotra
Councillor German

THAT the Regular Meeting Minutes 21 April 2021 be approved as PRESENTED.

CARRIED

5. **NOTICE OF PROCLAMATIONS** - None

6. **PRESENTATIONS AND RECOGNITIONS** – None

7. **PUBLIC HEARING** – None

8. **COMMUNICATIONS** – None

2021-091

9. **REPORTS**
9.1 **Foreman Report**
Councillor Hart
Councillor Hill

THAT Foreman's Report as at 19 May 2021 be accepted as PRESENTED.

CARRIED

2021-092

9.2 **Administrator Report**
Councillor Hart
Councillor Hill



THAT Administrator's Report as at 19 May 2021 be accepted as PRESENTED.

CARRIED

2021-093

9.3 **Committee Reports**
Councillor Smotra
Councillor Szigli

- 9.3.1 **Buildings & Hall**
- 9.3.2 **Cemetery**
- 9.3.3 **Equipment**
- 9.3.4 **Fire**
- 9.3.5 **Health**
- 9.3.6 **NVIMO**
- 9.3.7 **Personnel Committee**
- 9.3.8 **Rink**

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9.3.9 Shalom
9.3.10 Streets
9.3.11 Water & Sewer

THAT the Committee Reports be accepted as PRESENTED.

CARRIED

10. ACCOUNTS

10.1 Financial Statement

2021-094

Councillor Smotra
Councillor Hill

THAT the current Statement of Financial Activities for period ending 31-May-21 and completed Bank Reconciliation for period ending 30-Apr-21 be accepted as PRESENTED.

CARRIED

10.2 Approval of Accounts Payable

2021-095

Councillor Smotra
Councillor Hill

THAT the Accounts Payable as listed be APPROVED for payment:

1. Payroll Journal for \$4,727.02 from 11-Apr-21 to 24-Apr-21
2. Payroll Journal for \$4,687.63 from 25-Apr-21 to 08-May-21
3. Batch 2021-00023 - \$1,215.06
Batch 2021-00027 - \$33,442.43
Batch 2021-00031 - \$57,452.39
Batch 2021-00033 - \$100.00

CARRIED

11. MAYOR AND COUNCILLORS' FORUM - None

12. UNFINISHED BUSINESS

12.1 STREET SWEEPING

2021-096

Councillor Hart
Councillor Kallichuk

THAT Virtue Construction & Street Sweeping be hired to complete street sweeping on 27 May 2021 for approx. \$4,068.00 (taxes included) be APPROVED.

CARRIED

12.2 108 LORNE STREET

2021-097

Councillor Smotra
Councillor German

THAT Pinchin Ltd be hired to complete Hazardous Building Materials Assessment Report on 21 May 2021 for \$2,780.00 plus taxes be APPROVED.

CARRIED

12.3 SWIMMING POOL

2021-098

Councillor Hill
Councillor German

THAT Pleasureway Pools be hired to complete start-up for approx. \$2,500.00 plus taxes.

CARRIED



12.4 TRANSFER SITE

2021-099

Councillor Smotra
Councillor Hart

THAT Darryl Miller be employed as the Transfer site attendant for 4 hours on Saturdays from 10am to 2pm from 22 May 2021 to 5 September 2021 at \$11.45 per hour

CARRIED


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2021-100 **12.5 ICE-PLANT**
Councillor Hill
Councillor German

THAT Stevenson Industrial Refrigeration Ltd be hired to remove the old ice-plant and install the used plant purchased from City of Red Deer for \$73,602.00 plus taxes.

Councillor Hart and Councillor Szigli abstained from voting.

CARRIED

13. BYLAWS, POLICIES AND AGREEMENTS - None

14. CORRESPONDENCE

14.1 ASSESSMENT NOTICE

Assessment Notice for the Town of Cupar for rural property

THAT the correspondence having been reviewed be FILED.

15. NEW BUSINESS

2021-101 **15.1 AUDIT**
Councillor Hill
Councillor Szigli

THAT Town of Cupar accept 2020 financial statements completed by SENSUS Auditors.

CARRIED

2021-102 Councillor Smotra
Councillor German

THAT outstanding invoice of \$8,461.38 to Tony Benko as presented by SENSUS Audit as part of their 2020 audit summary be tabled to next regular meeting 16 June 2021.

CARRIED

2021-103 **15.2 BUDGET**
Councillor German
Councillor Kallichuk

THAT date for Budget Meeting be set as Wednesday 26 May 2021 at 7pm.

CARRIED

2021-104 **15.3 UMAAS VIRTUAL CONVENTION**
Councillor Kallichuk
Councillor Szigli

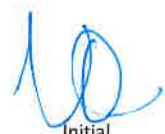

THAT Administrator attend the UMAAS Virtual Convention to be held on 9-10 June 2021 from 9am to 4:15pm on the 9th, and 9am to 12 noon on the 10th at a cost of \$178.50 per delegate.

CARRIED

2021-105 **15.4 FERMARC**
Councillor Hill
Councillor Hart

THAT the Town of Cupar contract Virtual Construction and Street Sweeping for the purpose of street sweeping in 2021, thereby, withdrawing the need to purchase the Fermac street sweeper.

CARRIED


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2021-106 **15.5 106 GREY STREET**
Councillor Kallichuk
Councillor Hill

THAT Foreman to will discuss with SaskWater in order to change the direction of the eavesdrop drainage and Administrator to write response letter to Bernadette Bereti.

CARRIED

2021-107 **15.6 115 DONALD STREET**
Councillor Szigli
Councillor Kallichuk

THAT reimbursement for sewer blockage of 50% of the invoice be paid to Joan Harden, total \$194.80.

CARRIED

2021-108 **15.7 MUNISOFT EXTENSION**
Councillor Szigli
Councillor German

THAT Town of Cupar purchase of multi-batch extension for Accounts Payable for \$199.00 + taxes.

CARRIED

2021-109 **15.8 ATLAS SEWER SERVICE**
Councillor Hart
Councillor Hill

THAT request from Atlas Sewer Service for jetting/vactor be declined.

CARRIED

2021-110 **15.9 SHA OLD HOSPITAL SITE**
Councillor Kallichuk
Councillor Hart

THAT Town of Cupar not proceed with an independent appraisal but offer SHA \$1 as a fair market value for the purchase of the old hospital site as this was originally donated by Town of Cupar to SHA IN 1959.

CARRIED

2021-111 **15.10 PARKLAND LIBRARY BOARD**
Councillor German
Councillor Smotra



THAT Monna Kish represent Town of Cupar at the Library Board meeting held 22 May 2021 by zoom.

CARRIED

2021-112 **15.11 BCE EARTHWORKS**
Councillor Szigli
Councillor Hart

THAT the Town of Cupar not proceed with BCE Earthworks request for any garbage dump with asphalt and concrete.

CARRIED


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2021-113 **15.12 TAXervice**
Councillor Szigli
Councillor German

THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after May 18, 2021 to commence proceedings to request title with respect to the following described lands:

Roll 112 000 Lot 8 BLK/PAR 7 PLAN D4304 EXT 0 TITLE No. 132291895

Roll 167 000 Lot 7 BLK/PAR 11 PLAN AX3125 EXT 0 TITLE No. 136145561

Roll 197 000 Lot 15 BLK/PAR 13 PLAN AX3125 EXT 0 TITLE NO. 146501254

CARRIED

2021-114 **15.13 BOARD OF REVISION**
Councillor Hill
Councillor Szigli

THAT Resolution 2021-034 to appoint GK Plus as the Board of Revision for Town of Cupar be rescinded and Cheryl Boha be appointed to represent Town of Cupar.

CARRIED

2021-115 **15.14 CATTERALL & WRIGHT CONSULTING ENGINEERS**
Councillor Hart
Councillor Kallichuk

THAT Engineering proposal for Cola Avenue Development be tabled to next regular meeting 16 June 2021.

CARRIED

2021-116 **15.15 ADMINISTRATOR**
Councillor Hart
Councillor Hill

THAT Administrator having completed LG200 Introduction to Local Government Authority unit pay increase to \$25.00 per hour. A further review will be conducted once Mentor has completed 1800 hours at one year anniversary.

CARRIED

2021-117 **15.16 ASSISTANT ADMINISTRATOR**
Councillor Smotra
Councillor Kallichuk

THAT Michelle Focht be employed as Assistant Administrator on permanent part-time basis for 22 hours per week on \$18.50 per hour commencing 6 June 2021 with SUMA benefits and MEPP to apply.

2021-118 **16. ADJOURNMENT**
Councillor Hill

THAT this meeting be adjourned at 8:46pm.

Next Regular Meeting will be held on Wednesday, 16 June 2021





Mayor, Valerie Orb



Administrator, Silvia Virgilio

Date: **JUN 17 2021**




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